

High Quality Development Opportunities for All Board Members

'All boards are responsible for identifying the induction and other ongoing training and development they need – including for those with specific responsibilities.....'

'The board's code of conduct should set an ethos of professionalism and high expectations of everyone involved in governance, including an expectation that they undertake whatever training or development activity is needed to fill any gaps in the skills they have to contribute to effective governance.'

'Ofsted HMIs will consider the commitment of governors/trustees to their own development as part of the judgement on the effectiveness of leadership and management.'

'Governance Handbook' - DfE Revised March 2019

All governing boards, no matter what type of schools or how many schools they govern, have three core functions:

- **Ensuring clarity of vision, ethos and strategic direction;**
- **Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and**
- **Overseeing the financial performance of the organisation and making sure its money is well spent.**

These are increasingly challenging roles; therefore it is vital that you have access to the highest quality professional development opportunities and advice, guidance and support to fulfil these core functions effectively.

This Prospectus provides details of the wide range of professional development opportunities facilitated by RoSIS to support you to continue to develop your governance knowledge and skills. The 'core' programme will continue to be developed throughout the course of the year as a consequence of specific feedback from governing boards, individual board members and clerks and also as a consequence of changing national priorities and guidance.

You will be reassured to know that our professional development opportunities continue to be relevant and support the needs of effective governance in all categories of schools. Where there are significant differences in the way LA-maintained schools and academies are governed, we are offering bespoke courses to address these differences.

Booking onto Courses and Programmes is essential

All of our courses are open to board members and clerks irrespective of whether your governing board subscribes to the RoSIS Traded Offer for 2019/20. For board members and clerks who are from schools/academies that **have subscribed** in full to the RoSIS Traded Offer, or have subscribed separately to the *Comprehensive Governance Support Package* for the 2019/20 academic year, the cost of attending any of our professional development opportunities is included within your subscription fee. There is no limit on the number of courses an individual board member can attend or on the number of board members from your governing board that can attend each course, subject to the capacity of the venue. **To ensure best value for money you are encouraged to make extensive use of the range of development opportunities available this year.**

For board members and clerks who are from schools/academies that **have not subscribed** to either of the above packages for the 2019/20 academic year, you can still access many of the professional development opportunities within this Prospectus (**with the exception of the Termly Clerks Briefings, which are not available via the pay-as-you-go option**), however a delegate fee will be charged to your school/academy for all events that are booked, regardless of whether or not you actually attend. The delegate fee for accessing any of our Programmes and courses is outlined within each relevant Course descriptor. You are therefore advised to consult with your school/academy before booking to ensure that it is willing to fund your attendance at any such course.

Please tell us you are coming. It is essential that you reserve a place on any of our professional development opportunities. If you don't book a place you cannot be informed should we need to cancel an event. Most courses have a minimum and maximum number of participants to ensure that tutors are able to deliver courses effectively, however it is also crucial that arrangements can be confirmed to organise sufficient refreshments, ensure suitable seating arrangements and organise sufficient course materials for participants. **An administration fee of £25 will be charged to your school/academy for attendance at any event without prior booking.**

How to book

As well as being detailed in this Prospectus, all of our professional development opportunities are available to view on our website www.rosis.org.uk/gd-training-development. Places for any courses can be booked by e-mailing the team at rosis@rotherham.gov.uk or by telephone on 01709 334005. Please state your name and the school/academy at which you are a board member.

Please let us know of any special requirements you may have when you make your booking.

As soon as a booking has been generated onto the booking system, you will receive an email confirming your booking. Up to one week before the course is due to run, we will send a second email reminding you of your booking.

What if I need to cancel my booking?

If you have enrolled onto a course and then find you cannot attend, please inform us as soon as possible, even on the day of the course if necessary, by email or by telephone. If the course is oversubscribed this may enable another person to attend in your place. **Full course fees will be applied for non-attendance or non-cancellation prior to the course date for board members from non-subscribing schools and academies.**

Terminology

Throughout this Prospectus, references to:

- the *governing board* should be taken to mean the accountable body for the school or group of schools: in LA-maintained schools, this will be the governing body and in an academy trust this will be the trust board. In a multi-academy trust (MAT), where the trust board has delegated specific governance functions via its Scheme of Delegation, references to *the governing board* may also apply to one or more local governing boards;
- the *organisation* means the school or group of schools being governed;
- the *executive leader* should be taken to mean those held to account by the *governing board* for the performance of the *organisation*. This may be the CEO, executive headteacher/principal, headteacher or principal as appropriate, as well as other senior employees/staff, depending on the structure of the organisation.